

Billings County has a Full-time position for a Deputy Tax Director.

Qualifications: Must possess technological skills and have a sound knowledge of Microsoft Office or equivalent. Knowledge of GIS and mapping software is a plus. Applicant must have the ability and the motivation to learn and apply learned concepts in a timely professional manner. Applicant must possess a high degree of written and/or verbal communication skills in dealing with other employees, clients, and the general public, and the ability to handle multiple duties and priorities under limited supervision, be detail oriented and must be able to meet deadlines and maintain confidentiality. Billings County offers a competitive salary commensurate with experience, accompanied by an excellent benefits package. Starting wage ranges from \$17.00-\$22.00/hour, depending on qualifications. Qualified applicants should send resume to: Billings County Courthouse, Attn: Stacey Swanson, PO Box 247, Medora, ND 58645-0247. Application deadline is Thursday, September 22, 2011, or until filled. Billings County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in its hiring practice.